

1 Civic Center Circle, Brea, California 92821

www.cityofbrea.net

Pre-Inspection Worksheet for a Business Owner

1. Fire Extinguishers:

- Each fire extinguisher must have a minimum of 2A:10BC rating (for example, a 5 lb. multipurpose dry chemical fire extinguisher)
- A portable extinguisher must be available within 75 feet of travel to all portions of the building, unobstructed and clearly visible.
- The fire extinguisher must have been serviced within the last 12 months.

2. Exits:

- The exit door(s), corridor and stair(s) are clear and unobstructed.
- The exit door(s) can be opened from the inside without special knowledge or effort (no locks or deadbolts).

3. Combustible Materials/Storage:

- Combustible materials are at least three feet away from heating appliances.
- Flammable liquids are stored in an approved container, cabinet or safety can.
- Combustible materials are not to be stored under a staircase.
- Compressed gas cylinders must be secured with a chain to prevent movement.
- The trash dumpster must be at least five feet from any building, window, or opening, unless protected by a sprinkler above it.

4. Address Numbers:

 Numbers that indicated the building address must be clearly visible from the street side of the building.

5. Electrical:

• Wall outlets and switches have cover plates and are not overloaded.

- Cords and cables are in good condition.
- Extension cords are U.L. listed outlet bar type (surge protector style).
- Extension cords shall not be used in place of permanent wiring.
- Storage of combustible material shall not be within 30 inches of electrical panels.

6. Fire Alarm (as applicable):

- The fire alarm system is in working condition.
- The system must be serviced and tested by a qualified technician within the past 12 months (*keep a copy of the report on file*).

7. Fire Protection Systems:

- A test of the sprinkler system should have been conducterd by a state licensed fire suppression contact, within the past five years. Note: Brea Fire Department must witness test (keep a copy of the report on file).
- There are at least 18 inches of clearance below the fire sprinkler heads.
- All fire protection systems are maintained in working condition.
- Commercial cooking hoods shall be serviced by a licensed technician every six months.